

**MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
October 20, 2021**

1. CALL TO ORDER

President J. O'Meara called the teleconference meeting to order at 7:03 p.m. via Zoom, streamed live on YouTube.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board Present:	Debra Dunne Nancy Hayes Nick Guo Allison Longenbaugh Nina Menis Barbara O'Meara Jeanine O'Meara Ashfaq Syed
Board Absent:	Nitin Vig
Staff Present:	Dave Della Terza, Executive Director Ellen Conlin, Deputy Director
Others Present:	Jennifer Bruzan Taylor, City Council Liaison Raymond Munch, City Budget Manager

4. CONSENT AGENDA

A. Approval of Minutes

1. September 15, 2021 – Regular Meeting

B. Approval of Expenditures

September, CY21

Handwritten Checks	\$ 0.00
Accounts Payable (9/15, 9/29)	\$ 314,247.11
Payroll (9/10, 9/24)	\$ 821,569.78
Other Payables	\$ 55,515.44
Acct. & Data Processing Charges	<u>\$ 986.46</u>
TOTAL	\$ 1,192,318.79

C. Financial Reports

1. Statement of Cash – September 2021
2. Statement of Revenue and Expense – September 2021

Motion made and seconded to approve the Consent Agenda.

ROLL CALL VOTE:

- **Aye:** Dunne, Guo, Hayes, Longenbaugh, Menis, O'Meara, B., O'Meara, J., Syed,
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

5. PUBLIC COMMENT

There was no public comment.

6. REPORTS

A. Director's Report-October

The Director's Report was accepted as presented. Della Terza gave updates on a variety of community partnerships, and shared information on the progression of the budget process.

B. Quarterly Statistics

Quarterly Statistics were accepted as presented.

C. Monthly Statistics – September 2021

Monthly Statistics were accepted as presented.

7. OLD BUSINESS

A. 2022 Library Budget Summaries for the City of Naperville

Della Terza shared the documents that are presented to City Council for the upcoming budget workshop.

8. NEW BUSINESS

A. Review of Standards for 2022 Illinois Per Capita Grant Application

Della Terza presented the list of standards which are required to be reviewed by the Board annually as part of the Per Capita Grant application. He gave updates on the progress made towards unmet standards since the last review.

B. Update to Home Delivery Policy

Della Terza presented an update to the Home Delivery Policy, which included minor updates to language and removal of information about fines.

Motion made and seconded to approve the updated Home Delivery Policy.

ROLL CALL VOTE:

- **Aye:** Dunne, Guo, Hayes, Longenbaugh, Menis, O'Meara, B., O'Meara, J., Syed,
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

C. Update to Community Involvement and Partnership Policy

Updates were made to the existing policy to better define why the Library works with community partners.

Motion made and seconded to accept the updated Community Involvement and Partnership Policy.

ROLL CALL VOTE:

- **Aye:** Dunne, Guo, Hayes, Longenbaugh, Menis, O'Meara, B., O'Meara, J., Syed,
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

D. Additional Board Comments and Questions

President J. O'Meara reminded the Board that only 2 meetings remain this year and expressed hope that the Board might be able to meet in person again soon.

Councilwoman Bruzan Taylor inquired about checking out local museum admissions such as the DuPage Children's Museum or Morton Arboretum. Della Terza said he would investigate the possibility.

9. ADJOURNMENT

Motion made and seconded to adjourn the regular meeting at 7:36 p.m.

ROLL CALL VOTE:

- **Aye:** Dunne, Guo, Hayes, Longenbaugh, Menis, O'Meara, B., O'Meara, J., Syed,
- **Absent:** Vig
- ✓ **MOTION DECLARED CARRIED.**

Submitted by,
Ellen Conlin
Deputy Director