

**MINUTES OF THE REGULAR MEETING
OF THE LIBRARY BOARD OF TRUSTEES
FEBRUARY 24, 2021**

1. CALL TO ORDER

President Jeanine O'Meara called the teleconference meeting to order at 7:04 p.m. via Zoom, streamed live on YouTube.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Board Present:	Debra Dunne Anne Federlein Nina Menis Jeanine O'Meara Ashfaq Syed Nitin Vig
Board Absent:	Nick Guo Nancy Hayes Barbara O'Meara
Student Board Present:	Jacob Saucier
Student Board Absent:	Medhani Kalal Taylor Ziegler
Staff Present:	Dave Della Terza, Executive Director Carrie Rader, Executive Assistant
Others Present:	Raymond Munch, City Budget Manager Patty Gustin, City Council Liaison

4. CONSENT AGENDA

A. Approval of Minutes

1. January 20, 2021 – Regular Meeting

B. Approval of Expenditures

Dec. CY20 #2

Handwritten Checks	\$0.00
Accounts Payable (12/2, 12/16, 12/30)	\$ 789,508.41
Payroll (12/4, 12/18)	\$ 819,149.54
Other Payables	\$ 22,105.39

Acct. & Data Processing Charges	\$ 2,330.95
TOTAL	\$ 1,633,094.29

Jan, CY21

Handwritten Checks	\$0.00
Accounts Payable (1/13, 1/27)	\$ 159,490.31
Payroll (1/1, 1/15, 1/29)	\$ 1,191,516.63
Other Payables	\$ 28,448.22
Acct. & Data Processing Charges	\$ 0.00
TOTAL	\$ 1,379,445.16

C. Financial Reports

1. Statement of Cash – December 2020 updated
2. Statement of Revenue and Expense – December 2020 updated
3. Statement of Cash – January 2021

Motion made and seconded to approve the Consent Agenda.

ROLL CALL VOTE:

- **Aye: Dunne, Federlein, Menis, J. O’Meara, Syed, Vig**
- **Absent: Guo, Hayes, B. O’Meara**
- ✓ **MOTION DECLARED CARRIED.**

5. COMMUNICATIONS AND PUBLIC FORUM

None

6. REPORTS

A. Director’s Report – February 2021

Della Terza updated the Board on service levels, new story time options, and online resources. He also explained Children and Teens saw an increase in participation during the Winter Reading program this year. Out in the community, the 95th Street Community Plaza was recently awarded the Illinois Park and Recreation Association’s Outstanding Park Award. 95th Street Children’s Librarian Rebecca Strang presented a session called “Virtual Gaming Programs: Resources for Fighting Social Isolation with Gaming” at the ALA Midwinter Conference and was featured in American Libraries Magazine.

B. Annual Report 2020

The 2019 Annual Report is available via our website at: <https://www.naperville-lib.org/YIR-2020>. The Board praised the digital content, thanking Visual Media Specialist Dan Klenck and Graphic Designer Steve Lee for their work on the project. We will be sharing this report with our community partners, library customers, and community stakeholders.

C. Annual Statistics

Della Terza answered questions from the Board about the presented statistics. Annual Statistics were accepted as presented.

D. Illinois Public Library Annual Report CY20

Motion made and seconded to accept the Illinois Public Library Annual Report CY20 and submit to the state as presented.

ROLL CALL VOTE:

- **Aye:** Dunne, Federlein, Menis, J. O'Meara, Syed, Vig
- **Absent:** Guo, Hayes, B. O'Meara
- ✓ **MOTION DECLARED CARRIED.**

E. Monthly Statistics

Monthly Statistics were accepted as presented.

7. OLD BUSINESS

None

8. NEW BUSINESS

A. Materials Selection Policy Update

Policy language has been updated to reflect current selection processes and better define selection and weeding criteria. Because the selection of materials has become a centralized process, material challenges from customers will be referred to our Collection Services Manager.

Motion made and seconded to approve the Materials Selection Policy as presented.

ROLL CALL VOTE:

- **Aye:** Dunne, Federlein, Menis, J. O'Meara, Syed, Vig
- **Absent:** Guo, Hayes, B. O'Meara
- ✓ **MOTION DECLARED CARRIED.**

B. Library Card Policy Update

This policy is being updated to reflect a newly passed law that provides nonresident cards for free to veterans and surviving spouses who provide documentation that they are exempt from paying property taxes on their primary residence, and students age 18 and under who attend a Naperville school and provide documentation that they receive free or reduced-price lunches.

Motion made and seconded to approve the Library Card Policy as presented.

ROLL CALL VOTE:

- **Aye:** Dunne, Federlein, Menis, J. O'Meara, Syed, Vig
- **Absent:** Guo, Hayes, B. O'Meara
- ✓ **MOTION DECLARED CARRIED.**

C. Additional Board Comments and Questions

President J. O'Meara thanked Staff for adjusting to the changing weather and braving the cold days to keep the library open to serve our community. She also highlighted Board Member Debra Dunne's appearance in Crain's Chicago Business magazine as a Notable HR Leader in Chicago. Finally, President J. O'Meara thanked Deputy Director Ellen Conlin and Student Board member Jacob Saucier for attending a training session to give the students a better overview of the Library Board and their work in the community.

9. ADJOURNMENT

Motion made and seconded to adjourn the regular meeting at 7:47 p.m.

ROLL CALL VOTE:

- **Aye:** Dunne, Federlein, Menis, J. O'Meara, Syed, Vig
- **Absent:** Guo, Hayes, B. O'Meara
- ✓ **MOTION DECLARED CARRIED.**

Submitted by
Carrie Rader
Executive Assistant