

**MINUTES OF THE REGULAR MEETING  
OF THE LIBRARY BOARD OF TRUSTEES  
January 20, 2021**

**1. CALL TO ORDER**

President Jeanine O’Meara called the teleconference meeting to order at 7:07 p.m. via Zoom, streamed live on YouTube.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Board Present: Debra Dunne  
Anne Federlein  
Nick Guo  
Nancy Hayes  
Nina Menis  
Barbara O’Meara  
Jeanine O’Meara

Board Absent: Ashfaq Syed  
Nitin Vig

Student Board Present: Medhani Kalal  
Jacob Saucier

Student Board Absent: Taylor Ziegler

Staff Present: Dave Della Terza, Executive Director  
Yan Xu, Nichols Library Manager

Others Present: Raymond Munch, City Budget Manager  
Patty Gustin, City Council Liaison

**4. CONSENT AGENDA**

**A. Approval of Minutes**

1. December 16, 2020 – Regular Meeting

**B. Approval of Expenditures**

December, CY20

Handwritten Checks	\$0.00
Accounts Payable (12/2, 12/16, 12/30)	\$ 789,508.41
Payroll (12/4, 12/18)	\$ 819,149.54
Other Payables	\$ 22,105.39

Acct. & Data Processing Charges  
TOTAL

\$ 1,684.63  
\$ 1,632,447.97

### **C. Financial Reports**

1. Statement of Cash – December 2020
2. Statement of Revenue and Expense – December 2020

Motion made and seconded to approve the Consent Agenda.

### **ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED.**

## **5. COMMUNICATIONS AND PUBLIC FORUM**

Della Terza read a public comment from Naperville resident Nancy Bandusky. Ms. Bandusky shared that she does not think Naperville Public Library should pursue the elimination of overdue fines.

## **6. REPORTS**

### **A. Presentation on Eliminating Overdue Fines, Part 2**

Della Terza provided a presentation about local libraries that have eliminated overdue fines, and what the impact might be at Naperville Public Library. The Board discussed the presentation and concept and requested more information to consider options at a future meeting.

### **B. Director’s Report – January**

Della Terza updated the Board on the 5-Star Library award, library usage, and service levels. Della Terza announced two new Leadership Team members: 95<sup>th</sup> Street Library Manager Jose Maldonado and Naper Blvd. Customer Services Supervisor Julia Blazquez. He also informed the Board about NaperLaunch success story Sivakumar Ramu who was in the news for a praid COVID-19 test his company, Radiance Diagnostics, is developing.

### **C. Quarterly Statistics**

Quarterly Statistics were accepted as presented.

### **D. Monthly Statistics**

Monthly Statistics were accepted as presented.

## **7. OLD BUSINESS**

None

## 8. NEW BUSINESS

### A. 2021 Board Resolutions (21-1 Budget and Tax Levy and 21-2 Capital Reserve)

Motion made and seconded to approve Resolution No. 21-1 – Budget and Tax Levy and Resolution 21-2 – Capital Reserve as presented.

#### **ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED.**

### B. CY2021 Per Capita Grant Application

The Board reviewed the documents that comprise the CY2021 Illinois Per Capita Grant Application. The Per Capita Grant assists public libraries to improve and increase library services. This grant is available on an annual basis to all Illinois public libraries and comprises about 1% of the library’s annual revenues.

Motion made and seconded to submit the CY2021 Per Capita Grant application to the State of Illinois as presented.

#### **ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED.**

### C. Will County Early Voting at 95<sup>th</sup> Street

The Will County Clerk’s Office asked to partner with Naperville Public Library to provide early voting for Will County residents at the 95th Street Library for the 2021 Consolidated Election. Early voting would run from Monday, March 22 through Monday, April 5. Library hours would not need to be adjusted and the commitment is just for this one consolidated election.

Motion was made and seconded to approve the Intergovernmental Agreement with the Will County Clerk’s Office as presented.

#### **ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED**

**D. Freedom of Information Policy Update**

The library’s Freedom of Information Policy was last approved in 2020. The budget and FTE count were updated for the current fiscal year.

Motion made and seconded to approve the Freedom of Information Policy as presented.

**ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED.**

**E. Library Journal 5-Star Personal Day**

Naperville Public Library was named a Library Journal 5-Star Library for 2020. Historically, the Board has awarded a personal day to all staff employed during the year of the award in recognition of the designation. The amount of time is pro-rated, and the personal day would need to be utilized before October 31, 2021.

Motion made and seconded to approve the Library Journal 5-Star Personal Day as presented.

**ROLL CALL VOTE:**

- **Aye:** Dunne, Federlein, Guo, Hayes, Menis, B. O’Meara, J. O’Meara
- **Absent:** Syed, Vig
- ✓ **MOTION DECLARED CARRIED.**

**F. Additional Board Comments and Questions**

None

**9. ADJOURNMENT**

Motion made and seconded to adjourn the regular meeting at 8:32 p.m.

Submitted by  
Carrie Rader  
Executive Assistant